

**ON BANK LETTER HEAD**

**FORM 'A'**

**F.No.**

**Date :**

**To,**

**The Regional Director,  
Eastern Regional Committee,  
National Council for Teacher Education,  
15, Neelkantha Nagar,  
Nayapalli, Bhubaneswar,  
Odisha-751012.**

**Sub: Creation of Fixed Deposit Receipts towards Endowment and Reserve Fund in the joint name of the \_\_\_\_\_ (Authorized name) and the Regional Director, ERC, NCTE for recognized/yet to be recognized institution.**

Sir,

This is to certify that the following FDRs have been issued by our Bank, namely, \_\_\_\_\_, address of the Bank \_\_\_\_\_, Telephone/Mobile No. \_\_\_\_\_, IFSC Code No. \_\_\_\_\_ by our authorized authority of the Bank, namely, \_\_\_\_\_ under the Signature ID Code No. \_\_\_\_\_ issued by our Bank for issue of the following FDRs:-

- (i) Fixed Deposit Receipt No. \_\_\_\_\_ dated \_\_\_\_ / \_\_\_\_ / \_\_\_\_ for Rs. 5,00,000/- (Rupees Five Lakhs only) for the maturity period of 05 years from \_\_\_\_\_ to \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ in the joint name of \_\_\_\_\_ & Regional Director, ERC NCTE under FDR Account No. \_\_\_\_\_
- (ii) Fixed Deposit Receipt No. ----- dated ----- for Rs. 7,00,000/- (Rupees Seven Lakh only) for the maturity period of 05 years from \_\_\_\_ / \_\_\_\_ / \_\_\_\_ to \_\_\_\_ / \_\_\_\_ / \_\_\_\_ in the joint name of \_\_\_\_\_ & Regional Director, ERC NCTE under FDR Account No. \_\_\_\_\_.

The application for Fixed Deposit Receipts has been signed by Shri \_\_\_\_\_, Chairman / President / Secretary on behalf of the Trust / Society/Company/Institution. The name of Regional Director, ERC, (NCTE) has been included in the FDRs. A photocopy of the FDRs is attached with this letter.

The Fixed Deposit Receipts so created shall not be encased fully or partially utilized in any manner for any other purpose before the maturity period or afterwards and without obtaining clearance from the Office of Regional Director, ERC, NCTE, 15, Neelkantha Nagar, Nayapalli, Bhubaneswar, Odisha-751012 (E-mail [erc@ncte-india.org](mailto:erc@ncte-india.org).)

Yours faithfully,

(Signature of Branch Manager with seal)

Copy to: **The Secretary/Correspondent,**